

GIFT-IN-KIND ACCEPTANCE FORM

ATTACH THIS FORM TO YOUR DONATED ITEM.

Use one form per item. All donated items must be received by: *February 1, 2024*

Donor Information: □ Ch	heck here if you wish to donate anonymously	
BUSINESS/DONOR NAME		
CONTACT NAME	ADDRESS	
PHONE	CITY STATE ZIP	
EMAIL	WEBSITE	
Item Information:		
ITEM NAME	DOLLAR VALUE OF ITEM	
	DOLLAR VALUE OF ITEM	
ITEM DESCRIPTION – Please give a detailed description of the donated item including dates, times, seat assignments, quantity, color, size, etc. Include ALL restrictions or		
special instructions. Gift certificates should be valid for at least one year from the event date.		
DONOR SIGNATURE	DATE	
Delivery Information: Please check one		
□ Donation is enclosed □ Donation is being sent USPS/FedEx/UPS □ Donation to be picked up by committee member □ Date:		
Please send auction items to: Trinity School at River Ridge, Atten: Lucy Cunningham, 601 River Ridge Parkway, Eagan, MN 55121		
Questions? Contact Lucy at 651-395-6813, Ext. 219 or lcunningham@trinityschools.org.		
For Office Use Only:		
SOLICITOR/COMMITTEE MEMBER INITIALS NOTES:		

No goods or services were exchanged for this donation. Please keep a copy of this form for your records.

Our Fed Tax ID# 35-1502075.